

XVIII. APPOINTMENTS REQUIRED OF MONTHLY MEETINGS, QUARTERLY MEETINGS, AND YEARLY MEETING

A. Appointments of Monthly Meetings

Terms of office and procedures for appointments are different in the various Monthly Meetings; however, FAITH AND PRACTICE gives these guidelines:

“All officers of the Monthly Meeting shall be appointed annually, unless otherwise stated. All appointees hold their positions until their successors are appointed. Where numbers permit, committee members may be appointed to a two-year or a three-year cycle, giving special attention to rotation in office. Rotation in office is recommended as contributing to the training of new workers and the spreading of responsibility among the membership.” FAITH AND PRACTICE, p. 64.

1. Positions

a. Required Positions

- Presiding Clerk
- Assistant Presiding Clerk
- Recording Clerk
- Assistant Recording Clerk
- Treasurer
- Assistant Treasurer
- Trustees

b. Required Appointments

- Meeting on Ministry and Counsel
- Nominating Committee - term 3 years
- Finance Committee
- Auditing Committee

c. Additional Suggested Committees

- | | |
|---------------------|------------------------------|
| Missions | Social Issues and Ministries |
| Christian Education | Music |
| Young Friends | Creative Aging |
| Peace | Building |
| Stewardship | House and Grounds |
| Evangelism | Cemetery |
| Literature | Hospitality |

2. Representatives from Local Monthly Meetings

a. Appointments to Quarterly Meeting Business Sessions

- | | |
|---------------------|--|
| Name of Appointment | Quarterly Meeting Representative |
| Appointed by | Monthly Meeting Action |
| Number Appointed | 2 or more |
| Term | 1 Quarterly Meeting Session |
| Time of Appointment | Monthly Meeting prior to Quarterly Meeting Session |

b. Appointments to Yearly Meeting Sessions

- | | |
|--|---|
| <p>1. Name of Appointment
Appointed by
Number appointed</p> <p>Term
Time of Appointment</p> | <p>Annual Assembly Representative
Monthly Meeting Action
One per 100 members or major portion thereof.
Each Monthly Meeting will have at least one representative
All sessions of current Annual Assembly
June Monthly Meeting Session</p> |
| <p>2. Name of Appointment
Appointed by
Number appointed</p> <p>Term
Time of Appointment</p> <p>Take Office</p> | <p>Representative Body Member
Monthly Meeting action
One per Monthly Meeting unless otherwise specified by Representative Body.(FAITH AND PRACTICE P. 92) The Meeting should consider appointment of its Clerk as its member.
2 years
June monthly meeting of even numbered years or when appropriate to fill unexpired terms of service
With last session of Annual Assembly
Interim appointments at next Representative Body Meeting</p> |

B. Appointments Required of Monthly Meeting Ministry and Counsel to Quarterly Meeting Ministry and Counsel

- | | |
|---|--|
| <p>Name of Appointment
Appointed by
Number Appointed
Term</p> | <p>Quarterly Meeting Representative
Ministry and Counsel of Monthly Meeting
Not Specified
One Quarterly Meeting Ministry and Counsel Session</p> |
|---|--|

C. Appointments Required of Quarterly Meeting

1. Positions in Quarterly Meeting
 - a. Required Positions
 - Presiding Clerk
 - Assistant Presiding Clerk
 - Recording Clerk
 - Assistant Recording Clerk
 - Treasurer
 - Assistant Treasurer
 - Others as needed
 - b. Required Committee
 - Nominating Committee
2. Appointments to Yearly Meeting Committees

- | | |
|---|---|
| <p>Name of Appointment
Appointed by
Number Appointed
Term</p> | <p>Quarterly Meeting Member of Yearly Meeting Committee
Nominating Committee of Quarterly Meeting
One per Quarterly Meeting for each committee
1 year</p> |
|---|---|

Yearly Meeting Committees that need Appointed Representatives from the Quarterly Meeting

- Christian Education
- Committee on Clerks
- Church Extension
- Social Issues and Ministries
- Evangelism
- Missions
- Nominating
- Peace
- Stewardship/Finance
- Young Friends Activities
- Creative Aging
- Care of Yearly Meeting Records

D. Appointments Required of Quarterly Meeting on Ministry and Counsel

Representatives to Yearly Meeting Ministry and Counsel Sessions

Number Appointed	No required number, at least one
Task for one Appointee	Serve on Ministry and Counsel Nominating Committee

E. Appointments Required of Yearly Meeting Outside of North Carolina Yearly Meeting

1. North Carolina Council of Churches (see XVI.A.)
2. Friends United Meeting (see XVI.B.)